



**Whitpain Township Fire Marshal's Office**  
**960 Wentz Road**  
**Blue Bell, PA 19422**  
**610-277-2400**

To: Tenant/Owner

Re: Fire Code Requirements

The Whitpain Township Fire Code requires that the following systems and safety items be maintained to remain compliant with the code:

- 1) Sprinkler System - Must be serviced and tested annually by a licensed sprinkler contractor. (1)
- 2) Fire Alarm System – Must be tested and certified annually by a licensed fire alarm contractor and a service contract is required. (1) Update emergency contact list.
- 3) Fire Extinguishers – Must be inspected annually by a certified fire extinguisher contractor.
- 4) Knox Box – A Knox Box with keys for emergency entry must be installed on the exterior of the building for Fire and emergency services in the event of an emergency.
- 5) Kitchen Hood System – Where installed, a kitchen hood system must be serviced/tested twice a year by a licensed contractor. (1) The hood and ductwork must be cleaned of grease and dirt buildup twice a year at minimum and more frequently if needed due to grease and oil buildup.
- 6) Exit and emergency lights must be maintained in proper working order at all times.
- 7) Exits and exit pathways must remain clear of any obstructions or storage at all times.
- 8) Heaters and boilers must be kept clear of any combustible material and storage must be at a three (3) foot minimum distance from the appliance.
- 9) Electrical panels must remain clear of obstructions and storage and be accessible to emergency personnel.

(1) – A copy of the inspection report must be sent to: Whitpain Township Fire Marshal  
960 Wentz Road, Blue Bell, Pa. 19422