



WHITPAIN TOWNSHIP
MONTGOMERY COUNTY
COMMONWEALTH OF PENNSYLVANIA

960 WENTZ RD
BLUE BELL, PA 19422-1835
(610) 277-2400
WWW.WHITPAINTOWNSHIP.ORG

Whitpain Township – Student Boards & Commissions

Teacher/Administrator Recommendation Packet

The Whitpain Township Board of Supervisors is instituting a program to appoint high school students to serve as non-voting members on various boards and commissions, including the Board of Supervisors, Planning Commission, Park & Open Space Board, Shade Tree Commission, Human Relations Commission, and Environmental Advisory Council. A brief description of each board and commission has been included in this packet; however, you can find a more detailed explanation at www.whitpaintownship.org. Most boards and commissions meet once each month except for the Board of Supervisors which meets twice per month. Whitpain Township believes that it is important to include a student's perspective into recommendations made by the boards and commissions, and at the same time, we think it would offer an excellent learning experience for the students. Attendance at meetings can be in person or virtual via Zoom.

It is the goal of the Board of Supervisors to appoint students who live in Whitpain Township; however, students from other municipalities may be considered if there are insufficient applications from residents. We ask that all applications, recommendation letters, and supplemental materials be submitted to Roman Pronczak, Township Manager via email at rpronczak@whitpaintownship.org no later than October 1, 2022.



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Description of Whitpain Township Boards & Commissions

Board of Supervisors

Overview

A five-member Board of Supervisors governs Whitpain Township. Members of the Board are elected at-large by residents and serve six-year terms.

The Supervisors appoint professionals who manage the day-to-day operations of the Township and name residents to the various volunteer boards and commissions that contribute to the quality of life in Whitpain.

Regular Meetings

- 1st and 3rd Tuesday of every month beginning at 6:00 p.m.

Environmental Advisory Council

Overview

The purpose of the Environmental Advisory Council is to advise the Township Board of Supervisors on matters dealing with protection, conservation, management, and use of natural resources, including air, tree, land, and water resources located within the limits of Whitpain Township, to assist in the ongoing efforts of the Board of Supervisors to preserve open space within the Township, and to help educate residents of Whitpain Township about the importance of environmental protection.

Regular Meetings – 2nd Wednesday of every month beginning at 5:30 p.m.

Human Relations Commission

Overview

The Human Relations Commission is the key educational resource and mediation entity in Whitpain Township to promote the provisions of Ordinance #383. The Commission helps to foster equality and eradicate injustice by ensuring that every person, organization, and business has the full benefits of, and equal opportunity for employment, housing, and public accommodations.

Regular Meetings – Quarterly on the 4th Monday of the month beginning at 5:00 p.m.



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Description of Whitpain Township Boards & Commissions – Continued

Park & Open Space Board

Overview

The Park and Open Space Board assists the Board of Supervisors in planning for the acquisition of future parks, trails, and open spaces and in the evaluation of what uses are the most appropriate for Township parks and open spaces. The Board, formerly known as the Parks and Recreation Board, also educates residents about the active and passive recreation opportunities in the Township.

Regular Meetings – 3rd Wednesday of every month beginning at 7:30 p.m.

Planning Commission

Overview

The Planning Commission reviews subdivisions, land development plans, conditional use applications and lot line changes and makes recommendations to the Board of Supervisors. The Commission uses the Township's Comprehensive Plan and Natural Resources Evaluation in making its recommendations.

Regular Meetings – 2nd Tuesday of every month beginning at 6:30 p.m.

Shade Tree Commission

Overview

The Whitpain Township Shade Tree Commission (STC) is charged with overseeing and enhancing trees in Whitpain Township including individual specimens and forested areas on Township property. In addition, the Commission shall be an advocate for all trees throughout Whitpain Township.

The Commission's responsibilities include looking after the care and health of all trees on Township property and rights-of-way while promoting opportunities to expand and enhance the Township's valuable tree canopy and natural resources. The Commission's responsibilities include the protection and management of our trees and woodland resources by promoting arboriculture education, tree planting and management throughout the Township.

Regular Meetings – 1st Wednesday of every month beginning at 5:30 p.m.



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**Teacher/School Administrator Recommendation for Student Appointment to
Whitpain Township Boards & Commissions**

Student Name:

Teacher/Administrator Name:

You've been asked to complete this recommendation form for a student seeking an appointment to a Whitpain Township Board or Commission. Your recommendation will give Whitpain Township a valid character reference that will enable a better understanding of the student seeking the appointment. Whitpain Township appreciates you taking the time to complete this form.

Please return to Roman Pronczak, Township Manager via email by October 1, 2022
rpronczak@whitpaintownship.org

Characteristics of Candidate	Poor	Below Average	Average	Excellent	Outstanding
Attitude					
Attendance					
Class Participation					
Timely completion of tasks					
Cooperative					
Enthusiasm					
Honesty					
Leadership					
Respectful to teachers & peers					
Responsible					
Community Interest					
Overall Assessment					



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**Teacher/School Administrator Recommendation for Student Appointment to
Whitpain Township Boards & Commissions – Continued**

Please write a brief statement describing strengths this student can bring to this appointment.

If possible, indicate the board(s) and commission(s) for which the student is best suited and would provide the best learning experience for the student. A detailed description of each board and commission can be found at www.whitpaintownship.org:

Choice #1

Choice #2

Teacher/Administrator Signature: