

**WHITPAIN TOWNSHIP
BOARD OF SUPERVISORS' AGENDA #01-2021
JANUARY 4, 2021
5:00 PM**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89603433532?pwd=Y2pLWk1sQmFZMHNnSE9lWHFOTnc5Zz09>

Passcode: 624087 or by phone: +1 301 715 8592 Webinar ID: 896 0343 3532

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1. Salute to the Flag.

2. Supervisors elect:

Chair

Vice Chair

Secretary

Treasurer

Assistant Secretary

3. Consent Agenda:

a. Board of Supervisors appoint for 2021:

Township Solicitor
Rudolph Clarke, LLC

Michael P. Clarke, Esq.
Alexander M. Glassman, Esq.

Solicitor for Personnel Matters Kelly Sullivan, Esq.
Obermayer Rebmann Maxwell & Hippel LLP

Solicitor for Environmental Matters Robert D. Fox, Esq.
Manko Gold Katcher Fox LLP

Board of Appeals Solicitor Robert Adshead, Esq.
Law Office of Robert Adshead, LLC

Planning Consultant E. Van Rieker

Sewer Consulting Engineer Alfred S. Ciottoni, P.E.
SC Engineers

Traffic Engineering Consultants Casey A. Moore, P.E.
McMahon Associates

- b. Board of Supervisors confirm 2021 appointment by Zoning Hearing Board:

Zoning Hearing Board Solicitor Robert Adshead, Esq.

- c. Motion to approve the following rates of service for 2021:

Township Solicitor	\$175/hr.
Zoning Hearing Board Solicitor	\$150/hr.
Board of Appeals Solicitor	\$150/hr.
Solicitor for Personnel Matters	\$285/hr.
Solicitor for Environmental Matters	\$695/hr.
Planning Consultant	\$ 95/hr. plus attendance
Sewer Consulting Engineer	\$149/hr.
Traffic Engineering Consultant	\$210/hr.

- d. Supervisors appoint and re-appoint terms of office on Township Boards and Commissions as follows:

	TERM	EXPIRES	
		December 31:	
Board of Appeals	5 years	2025	William Lutz
Park & Open Space Board	5 years	2025	Charles Christine
Park & Open Space Board	5 years	2025	Marshall Bleefeld
Planning Commission	4 years	2024	Cathy McGowan
Shade Tree Commission	5 years	2025	Vince Marrocco
Zoning Hearing Board	5 years	2025	Kathryn Schilling
Wissahickon Library	3 years	2023	Jennifer Pulini
East Norriton-Plymouth-Whitpain Joint Sewer Authority	5 years	2025	Robert Brunner
Vacancy Board Chair	1 year	2021	Scott Badami, Esq.

- e. Motion to accept the resignation of Shannon Cunningham, elected auditor.
- f. Motion to accept the resignation of Meredith Joseph from the Shade Tree Commission.
- g. Motion to authorize the five (5) present members of the Board of Supervisors, Township Manager, and Director of Finance to sign all Whitpain Township fund checks.
- h. Motion to authorize the Township Manager, and Director of Finance to sign payroll checks, and authorizing payroll checks to be paid in 2021 without monthly motion.

- i. Motion to authorize the Township Manager to prepare checks pending Board approval of the monthly voucher list. (To be signed by authorized personnel when necessary to meet the Township's obligations.)
- j. Motion to set the Treasurer's Bond for 2021 at \$1,000,000.
- k. Motion to authorize the Director of Finance to transfer funds among the various Township accounts.
- l. Motion to disburse and replenish petty cash funds for select departments for the year 2021, as follows:

Finance	\$500
Police	\$500
Public Works	\$250
Parks & Rec	\$250

In the event of an emergency, the Township Manager is authorized to temporarily increase petty cash funds at his discretion.

- m. Motion to name TD Bank and PLGIT as depositories for Township funds for 2021, fulfilling the requirements of the Township's investment policy for investment of Township funds.
- n. Motion to set the 2021 mileage reimbursement rate at \$.56 per mile for use of personal vehicles for Township business.
- o. Motion to authorize the Chairman and Secretary to sign on behalf of Whitpain Township all Declarations of Covenants, Easements and Restrictions Concerning Stormwater Facilities Agreement between individual property owners and Whitpain Township after the township engineer has approved the property owner's plans. These agreements address operations and maintenance responsibilities for on-site stormwater management systems that are to be installed on private property.
- p. Motion to pass Resolution Nos. 1415 – 1419 – Declarations of Emergency of January 1, 8, 15, 22 and 29.

- q. Supervisors schedule meetings for 2021 as follows:

Tuesday, January 19 – Business Meeting – 7 p.m.
Tuesday, February 2 – Work Session – 6 p.m.
Tuesday, February 16 – Business Meeting – 6 p.m.
Tuesday, March 2 – Work Session – 6 p.m.
Tuesday, March 16 – Business Meeting – 6 p.m.
Tuesday April 6 – Work Session – 6 p.m.
Tuesday, April 20 – Business Meeting – 6 p.m.
Tuesday, May 4 – Work Session – 6 p.m.
Wednesday, May 19 – Business Meeting – 6 p.m.
Tuesday, June 1 – Work Session – 6 p.m.
Tuesday, June 15 – Business Meeting – 6 p.m.
Tuesday, July 6 – Work Session – 6 p.m.
Tuesday, July 20 – Business Meeting – 6 p.m.
Tuesday, August 3 – Work Session – 6 p.m.
Tuesday, August 17 – Business Meeting – 6 p.m.
Thursday, September 9 – Work Session – 6 p.m.
Tuesday, September 21 – Business Meeting – 6 p.m.
Tuesday, October 5 – Work Session – 6 p.m.
Tuesday, October 19 – Business Meeting – 6 p.m.
Wednesday, November 3 – Work Session – 6 p.m.
Tuesday, November 16 – Business Meeting – 6 p.m.
Tuesday, December 7 – Work Session – 6 p.m.
Tuesday, December 21 – Business Meeting – 6 p.m.

- r. Motion to schedule the following as Township 2021 holidays for employees:

New Year's Day – January 1
Martin Luther King Day – January 18
Presidents' Day – February 15
Memorial Day – May 31
Juneteenth – June 18
Independence Day – July 5
Labor Day – September 6
Veteran's Day – November 11
Thanksgiving Day – November 25
Friday following Thanksgiving Day
Christmas Eve - ½ day - December 23
Christmas Day – December 24
New Year's Eve - ½ day – December 30
New Year's Day (2022) – December 31

Note: Police – Receive holiday hours per contract.

- s. Motion to authorize the Township Manager to sign an agreement with Maille, LLP for an audit of the Township Financial statements for the years ending December 31, 2020 through December 31, 2022. The annual fee is \$31,000 for 2020, and \$31,500 each year in 2021 and 2022.
- t. Motion to approve the preliminary December 2020 Voucher List totaling \$742,248.28, check sequence #71917 through #72144.

4. Motion to appoint the following:

	Term	Expires December 31	
Human Relations Commission (HRC)			
HRC	3 years	2023	_____
HRC	3 years	2023	_____
HRC	2 years	2022	_____
HRC	1 year	2021	_____

- 5. Motion to appoint _____ to fulfill the vacancy for the position of auditor, term ending December 31, 2021.
- 6. Motion to certify _____ and _____ as delegates to the 2021 Pennsylvania State Association of Township Supervisors' Annual Convention in Hershey, April 18th to 21st, with _____ as the voting delegate.

ANNOUNCEMENTS

- A. The elected Township Board of Auditors will hold its organization meeting on Tuesday, January 5, 2021 at 5 p.m.
 - B. Christmas trees will be collected for recycling Tuesday and Wednesday, January 5 and 6, 2021 and Tuesday and Wednesday, January 19 and 20, 2021, along with the monthly leaf waste material. Christmas trees must be free of any ornamentation, including tree bags, lights, tinsel, hooks, etc., or they will not be collected. Please have your items out at the curb Tuesday night for Wednesday's pick up.
- 7. Public Comment.
 - 8. Old Business/New Business/Closing Comments (Supervisors).